

**VILLAGE OF NEW GLARUS**  
**PERSONNEL/FINANCE COMMITTEE**  
**Village Hall Board Room - 319 2<sup>ND</sup> Street, New Glarus, WI**  
**11/21/23      6:30 p.m.**

**AGENDA:**

1. Call to order
2. Public comments
3. Approval of 11.7.23 Minutes
4. Approval of Claims
5. Adjournment

Roger Truttman, Chair  
Finance/Personnel Committees

POSTED: N.G. Village Hall	11/17/23
N.G. Post Office	11/17/23
Bank of New Glarus	11/17/23

Kelsey A. Jenson, Clerk

PURSUANT TO APPLICABLE LAW, NOTICE IS HEREBY GIVEN THAT A QUORUM OR A MAJORITY OF THE NEW GLARUS VILLAGE BOARD OF TRUSTEES MAY ATTEND THIS MEETING. INFORMATION PRESENTED AT THIS MEETING MAY HELP FORM THE RATIONALE BEHIND FUTURE ACTIONS THAT MAY BE TAKEN BY THE NEW GLARUS VILLAGE BOARD.

PERSONS REQUIRING ADDITIONAL SERVICES TO PARTICIPATE IN A PUBLIC MEETING MAY CONTACT THE VILLAGE CLERK FOR ASSISTANCE AT 527-2510.

VILLAGE OF NEW GLARUS  
FINANCE/PERSONNEL COMMITTEE MEETING  
11/7/23

Meeting called to order at 6:31 p.m. by President Roger Truttman. PRESENT: Michael Bell, Roger Truttman, Peggy Kruse. Also present: Gof Thomson, PW Director Joe Cockroft, NGPD Chief Jeff Sturdevant, Village Administrator Lauren Freeman and Clerk-Treasurer Kelsey Jenson.

PUBLIC COMMENTS: None.

APPROVAL OF 10/17/23 MINUTES: Motion by Peggy Kruse and second by Michael Bell to approve the 10/17/23 minutes. Motion carried 3-0.

CLAIMS: Kruse, Bell and Truttman compared actual billings to the check register. Motion by Peggy Kruse and second by Michael Bell to approve the following claims: ACH for payroll expenses, retirement, credit card, health insurance, and COBRA/flex/dependent care; e-check for life insurance; journal entry for utilities; wire for PW truck and power bill; payroll vouchers 17678 to 17703 totaling \$33,510.88 and 17704 to 17727 totaling \$32,795.41; and checks 42530 to 42586 totaling \$914,548.41. Motion carried 3-0.

CONSIDERATION/DISCUSSION: Sinking Fund Policy: No action was taken.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 7:01 p.m.

-Kelsey Jenson,  
Clerk-Treasurer

Report Criteria:

Report type: GL detail

Check/Check Issue Date = 11/22/2023

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
<b>42587</b>										
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	1	10-00-51600-130-000	.52	.52
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	2	10-00-53230-130-000	.77	.77
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	3	10-00-53240-130-000	4.55	4.55
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	4	10-00-53300-130-000	26.68	26.68
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	5	10-00-55210-130-000	2.63	2.63
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	6	10-00-55420-130-000	1.54	1.54
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	7	45-00-53441-130-000	6.32	6.32
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	8	45-00-53441-130-001	3.68	3.68
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	9	45-00-53441-130-002	2.31	2.31
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	10	45-00-53441-130-003	1.15	1.15
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	11	70-00-53620-130-000	5.61	5.61
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	12	10-00-53650-130-000	.49	.49
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	13	10-00-53460-130-000	.58	.58
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	14	10-00-53470-130-000	7.43	7.43
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	15	10-00-55200-130-000	.04	.04
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	16	40-00-53600-130-000	72.36	72.36
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	17	50-20-58150-000-630	.43	.43
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	PW Uniforms-OCT	6140256709	18	50-20-58150-000-620	.40	.40
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	L&W Uniforms-OCT	6140256709	19	10-00-53100-130-000	8.92	8.92
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	L&W Uniforms-OCT	6140256709	20	40-00-53600-130-000	3.35	3.35
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	L&W Uniforms-OCT	6140256709	21	50-10-58450-000-926	123.44	123.44
11/23	11/22/2023	42587	1120	ARAMARK UNIFORM SERVICES	L&W Uniforms-OCT	6140256709	22	50-20-58450-000-926	61.44	61.44
Total 42587:										334.64
<b>42588</b>										
11/23	11/22/2023	42588	1165	BAKER & TAYLOR BOOKS	Library	2037908731	1	25-00-55110-310-001	768.97	768.97
Total 42588:										768.97
<b>42589</b>										
11/23	11/22/2023	42589	4222	BEAR GRAPHICS INC	absentee envelopes	0925167	1	10-00-51440-310-000	115.44	115.44
11/23	11/22/2023	42589	4222	BEAR GRAPHICS INC	absentee envelopes-BELLEVILLE	0925167	2	10-00-13140-000-000	115.45	115.45

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42589:										230.89
<b>42590</b>										
11/23	11/22/2023	42590	1255	BLANCHARDVILLE CO-OP	PD 10/31/2023	10312023	1	10-00-52120-315-000	981.04	981.04
11/23	11/22/2023	42590	1255	BLANCHARDVILLE CO-OP	PW 10/31/2023	10312023	2	10-00-53240-315-000	915.86	915.86
11/23	11/22/2023	42590	1255	BLANCHARDVILLE CO-OP	utilities	11012023	1	50-10-58480-200-933	94.52	94.52
11/23	11/22/2023	42590	1255	BLANCHARDVILLE CO-OP	utilities	11012023	2	50-20-58480-200-933	50.89	50.89
Total 42590:										2,042.31
<b>42591</b>										
11/23	11/22/2023	42591	1275	BORDER STATES ELECTRIC SU	METERING EQUIPMENT	927266569	1	50-10-58210-000-566	1,088.98	1,088.98
11/23	11/22/2023	42591	1275	BORDER STATES ELECTRIC SU	TRANSFORMER	927283517	1	50-10-18100-000-368	36,886.75	36,886.75
11/23	11/22/2023	42591	1275	BORDER STATES ELECTRIC SU	URD DISTRIBUTION SWITCH GEAR	927293135	1	50-10-18200-000-398	21,304.35	21,304.35
Total 42591:										59,280.08
<b>42592</b>										
11/23	11/22/2023	42592	1285	BORTH, JASON	POSTAGE	11012023	1	50-20-58320-000-903	3.45	3.45
11/23	11/22/2023	42592	1285	BORTH, JASON	MILEAGE	11012023	2	50-20-58470-100-930	14.34	14.34
11/23	11/22/2023	42592	1285	BORTH, JASON	WATER LICENSE FEE	11012023	3	50-20-58460-000-928	45.90	45.90
Total 42592:										63.69
<b>42593</b>										
11/23	11/22/2023	42593	4078	CLARK ELECTRIC	MATERIALS	9084	1	40-00-53630-350-000	124.15	124.15
Total 42593:										124.15
<b>42594</b>										
11/23	11/22/2023	42594	6094	COMPLIANCE SERVICES OF WI	CDL Random Testing	43737	1	40-00-53600-310-000	87.00	87.00
Total 42594:										87.00
<b>42595</b>										
11/23	11/22/2023	42595	6280	GODDARD, LESLIE	LIBRARY PROGRAMMING	11182022	1	25-00-55110-310-014	641.00	641.00

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42595:										641.00
<b>42596</b>										
11/23	11/22/2023	42596	5519	HELLER, BETH	MILEAGE	11222023	1	50-10-58480-000-933	65.50	65.50
Total 42596:										65.50
<b>42597</b>										
11/23	11/22/2023	42597	6143	HI-VIZ SAFETY	Signs	3099	1	10-00-53470-310-000	980.00	980.00
Total 42597:										980.00
<b>42598</b>										
11/23	11/22/2023	42598	5827	INFOSEND INC	WPPI INSERT	250341	1	50-00-26300-100-253	71.63	71.63
11/23	11/22/2023	42598	5827	INFOSEND INC	PROCESSING	250341	2	50-10-58320-000-903	143.05	143.05
11/23	11/22/2023	42598	5827	INFOSEND INC	PROCESSING	250341	3	50-20-58320-000-903	143.05	143.05
11/23	11/22/2023	42598	5827	INFOSEND INC	PROCESSING	250341	4	40-00-53600-310-002	143.05	143.05
11/23	11/22/2023	42598	5827	INFOSEND INC	PROCESSING	250341	5	45-00-53440-310-002	143.03	143.03
Total 42598:										643.81
<b>42599</b>										
11/23	11/22/2023	42599	6141	KAESTNER AUTO ELECTRIC C	parts	10312023	1	10-00-53240-350-000	148.50	148.50
Total 42599:										148.50
<b>42600</b>										
11/23	11/22/2023	42600	2320	L.V. LABS WW LLC	WWTP tests	1965	1	40-00-53630-291-003	1,683.00	1,683.00
Total 42600:										1,683.00
<b>42601</b>										
11/23	11/22/2023	42601	5512	MADDRELL EXCAVATING LLC	FINAL PAY REQUEST - RETAINAGE - 9TH AVENUE	11142023	1	60-00-53300-310-022	10,384.45	10,384.45
11/23	11/22/2023	42601	5512	MADDRELL EXCAVATING LLC	FINAL PAY REQUEST - RETAINAGE - 9TH AVENUE	11142023	2	40-00-18100-000-399	18,757.84	18,757.84
11/23	11/22/2023	42601	5512	MADDRELL EXCAVATING LLC	water main break	6047	1	50-20-58210-000-651	3,470.00	3,470.00
Total 42601:										32,612.29

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount	
42602	11/23	11/22/2023	42602	5983	MATHEWS, BROOKE	mileage	1192023	1	25-00-55110-330-000	97.54	97.54
Total 42602:										97.54	
<b>42603</b>	11/23	11/22/2023	42603	5286	MDROFFERS CONSULTING LLC	Current Planning Services	202310013	1	10-00-57200-291-000	540.00	540.00
Total 42603:										540.00	
<b>42604</b>	11/23	11/22/2023	42604	2515	MIDWEST TAPE LLC	Library	504570474	1	25-00-55110-310-003	178.67	178.67
Total 42604:										178.67	
<b>42605</b>	11/23	11/22/2023	42605	4245	MONROE HEATING & SHEET M	repairs at Village Hall	114278	1	10-00-51600-350-000	1,045.00	1,045.00
Total 42605:										1,045.00	
<b>42606</b>	11/23	11/22/2023	42606	2695	NEW GLARUS CHAMBER OF C	BOG CHAMBER BUCKS	11222023	1	50-00-26300-100-253	3,000.00	3,000.00
Total 42606:										3,000.00	
<b>42607</b>	11/23	11/22/2023	42607	2745	NEWS PUBLISHING COMPANY	Library	123947	1	25-00-55110-310-016	20.00	20.00
11/23	11/22/2023	42607	2745	NEWS PUBLISHING COMPANY	CLERK PUBLICATION	123947	2	10-00-51420-320-000	320.26	320.26	
11/23	11/22/2023	42607	2745	NEWS PUBLISHING COMPANY	BUDGET PUBLICATION	123947	3	10-00-51510-320-000	198.08	198.08	
11/23	11/22/2023	42607	2745	NEWS PUBLISHING COMPANY	PLAN PUBLICATION	123947	4	10-00-51120-320-000	51.84	51.84	
Total 42607:										590.18	
<b>42608</b>	11/23	11/22/2023	42608	6055	QUALIFICATION TARGETS INC.	PD TRAINING	22305330	1	10-00-52140-310-000	96.23	96.23
Total 42608:										96.23	

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
<b>42609</b>										
11/23	11/22/2023	42609	3025	RESCO	SPLICE URD #2/0 AL SEC	3010948	1	50-00-15400-000-154	67.26	67.26
11/23	11/22/2023	42609	3025	RESCO	misc EQUIPMENT	3010960	1	50-10-58210-000-562	234.64	234.64
11/23	11/22/2023	42609	3025	RESCO	PRIMARY JCTN BOX / 3-PHASE	3011276	1	50-00-15400-000-154	3,877.82	3,877.82
11/23	11/22/2023	42609	3025	RESCO	misc EQUIPMENT	301252	1	50-10-58210-000-562	148.50	148.50
Total 42609:										4,328.22
<b>42610</b>										
11/23	11/22/2023	42610	3120	SCHOOL DIST OF NEW GLARU	Mobile Home - OCTOBER	11102023	1	10-00-24610-000-000	368.53	368.53
Total 42610:										368.53
<b>42611</b>										
11/23	11/22/2023	42611	5201	SEERA	FOE	11012023	1	50-00-26300-000-253	906.48	906.48
Total 42611:										906.48
<b>42612</b>										
11/23	11/22/2023	42612	3250	STRAND ASSOCIATES INC	2023 PROJECT	0203459	1	40-00-53600-810-027	21,576.66	21,576.66
11/23	11/22/2023	42612	3250	STRAND ASSOCIATES INC	9TH AVENUE PROJECT	0204049	1	60-00-53110-310-022	2,106.34	2,106.34
11/23	11/22/2023	42612	3250	STRAND ASSOCIATES INC	3RD AVE PHASE II	0204049	2	60-00-53110-310-023	20,522.60	20,522.60
11/23	11/22/2023	42612	3250	STRAND ASSOCIATES INC	NEW GLARUS PRIMARY SCHOOL	0204049	3	10-00-13140-000-000	2,211.18	2,211.18
Total 42612:										46,416.78
<b>42613</b>										
11/23	11/22/2023	42613	3255	STREICHER'S	PD SUPPLIES	11662586	1	10-00-52140-310-000	386.89	386.89
Total 42613:										386.89
<b>42614</b>										
11/23	11/22/2023	42614	6127	SYMDON AUTO	2023 SQUAD SUV/2019 CHARGER	1112023	1	10-00-52120-350-000	602.53	602.53
Total 42614:										602.53
<b>42615</b>										
11/23	11/22/2023	42615	5285	TOTAL INSPECTION SERVICES	Bldg Permit 230023-83 401 VALLEY	1388	1	10-00-52400-310-000	16,014.20	16,014.20

GL Period	Check Date	Check Number	Vendor Number	Payee	Description	Invoice Number	Inv Seq	Invoice GL Account	Invoice Amount	Check Amount
Total 42615:										16,014.20
<b>42616</b>										
11/23	11/22/2023	42616	6273	TRUMBLE, AMY	MILEAGE	1192023	1	25-00-55110-330-000	81.88	81.88
Total 42616:										81.88
<b>42617</b>										
11/23	11/22/2023	42617	5340	ULINE	PD	170878759	1	10-00-52100-310-000	243.68	243.68
Total 42617:										243.68
<b>42618</b>										
11/23	11/22/2023	42618	3480	UNITED STATES CELLULAR	PD CELL	0613154095	1	10-00-52100-220-000	62.06	62.06
Total 42618:										62.06
<b>42619</b>										
11/23	11/22/2023	42619	3230	WI STATE LAB OF HYGIENE	Water Testing	758846	1	50-20-58100-000-602	28.00	28.00
Total 42619:										28.00
<b>42620</b>										
11/23	11/22/2023	42620	5129	WIRTH, MIKE	Lawn Care thru 10/24/23	2060	1	40-00-53630-352-000	57.00	57.00
11/23	11/22/2023	42620	5129	WIRTH, MIKE	Lawn Care thru 10/24/23	2060	2	30-00-55120-291-000	60.00	60.00
11/23	11/22/2023	42620	5129	WIRTH, MIKE	Lawn Care thru 10/24/23	2060	3	50-10-58490-000-935	60.00	60.00
11/23	11/22/2023	42620	5129	WIRTH, MIKE	Lawn Care thru 10/24/23	2060	4	50-20-58490-000-935	60.00	60.00
11/23	11/22/2023	42620	5129	WIRTH, MIKE	Lawn Care thru 10/24/23	2060	5	10-00-55200-291-000	1,419.00	1,419.00
Total 42620:										1,656.00
Grand Totals:										176,348.70



Report Criteria:

Report type: GL detail

Check.Check Issue Date = 11/22/2023

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